

**Minutes of the Committee Meeting held at the  
Royal Windsor Hotel, Brussels on 3 December 2008**

The meeting was attended by

Arantxa Castanares	Halliburton Baroid	
Phil McWilliam	Clariant AS	
Paul Henson	Baker Petrolite	
Graham Payne	Briar Technical Services	Secretariat
Ian Still	Champion Technologies	Chairman

Apologies were received from

Kathrine Wathne Kirkebø	Halliburton	
Susannah Linington	Castrol Offshore	Treasurer
Cassandra Smith	Champion Technologies	Vice Chair
Henry Craddock	Roemex has intimated his resignation from the Committee.	

The meeting was chaired by Ian Still (IS) who welcomed all attendees .

**Minutes and Matters Arising from the meeting held at Victoria Hotel, Stavanger  
on 17 September 2008**

Actions from the meeting had been extracted from the minutes and listed at the end together with them being copied to the e mail accompanying the minutes.

GP had completed the autorun on the CD to show a read.me page to assist installation of NECCS. New users were getting this final version and existing users will be sent new CDs in due course.

GP had distributed presentation of the Norwegian Parliamentary Ombudsman's decision and the ruling and English translation with minutes of meeting.

A Training Day for CEFAS for week beginning 9 February has been suggested.

**Outstanding Actions**

**GP to follow up non payment of Apache invoice for NECCS.**

**SL to follow up Castrol overpayment with accountant.**

The committee accepted the minutes as a true and accurate account of the meeting.

**1 Preview of Reports from National Bodies**

**UK**

**Confidentiality**

IS reported that a letter from CEFAS regarding REACH and Substances of Very High Concern (SVHC), had been issued with specific information regarding product composition. A preview of this letter had missed the fact that information of two products, not of EOSCA member Companies, had been divulged.

**Prospect of Substitution Warnings on CEFAS Website**

EOSCA has been invited to a meeting with CEFAS/DECC on 12 December to discuss the intention to publicise substitution warnings against products on the CEFAS website. This will be discussed at the forthcoming Members meeting. It was agreed that Cliff Paterson of Halliburton would also attend the meeting.

**Norway.**

It was still unclear if the 3 tonnes limit wrt closed systems refers to the volume of the closed system or the consumption when "topping up".

There had been e mail correspondence regarding a presentation in October by Novatech regarding CHEMS2 which is due to be available by mid 2009. GP had drafted a formal

response to Novatech expressing concern about the potential cost increase for some suppliers.

**Action : GP to send letter to Novatech.**

A note about how substances/ products with “invalid” CAS numbers would be dealt with in future within CHEMS had been received but further clarity regarding what was meant by invalidity was required before comments can be formally made

**Action : EOSCA “Norway” to get further information regarding invalidity of CAS Nos.**

### **Netherlands**

There was no feedback regarding Dutch issues. These will be presented by Ton Maas at the Members meeting.

## **2 ECHA Stakeholder Meeting**

This meeting had been convened by ECHA in Helsinki for NGOs. It provided both an update to how pre-registration was proceeding and also the process of how to ask questions to ECHA and how to lobby ECHA. The latter were both effected through the ECHA website. In order to be able to do this GP will register EOSCA on the ECHA website.

It was clear at the meeting that EOSCA was a very small organisation compared to many other trade associations.

**Action: GP to register EOSCA on the ECHA website**

## **3 Committee for 2009**

GP indicated that there were 4 nominations for the 4 Committee places, Paul Henson of Baker Petrolite, Cassandra Smith of Champion Technologies, Arantxa Castanares of Halliburton and Kathrine Kirkeboe of Halliburton Norge. There was one nomination for Chair, Ian Still but no nomination for Vice Chair. Phil McWilliam suggested that the potential for additional travel that being Vice Chair might entail was the reason for not getting management approval to allow him to stand. The lack of a nomination for Vice Chair will be mentioned at the Members meeting and the Committee will need to try to co-opt someone to fulfil this position.

**Action: Committee Members to try to co-opt someone for Vice Chair.**

## **4 Dates of Next Meeting**

Dated to be proposed for Members meetings in 2009 were agreed as

Committee Meeting	Members Meeting	Location
25 March	26 March	in Netherlands
10 June	11 June	in Aberdeen
16 September	17 September	in Stavanger
2 December	3 December	TBA possibly Copenhagen

## **5 Action List**

**GP to follow up non payment of Apache invoice for NECCS.**

**SL to follow up Castrol overpayment with accountant.**

**GP to send letter to Novatech.**

**EOSCA “Norway” to get further information regarding invalidity of CAS Nos.**

**GP to register EOSCA on the ECHA website**

**Committee Members to try to co-opt someone for Vice Chair.**