

**Minutes of the Members Meeting held at the
Royal Windsor Hotel, Brussels on 3 December 2008**

39 representatives from 25 Member Companies 3 Associate Member Companies and 2 prospective Member Companies attended the meeting. See attached list of attendees and apologies.

The meeting was chaired by Ian Still (IS) who welcomed all attendees and suggested a tour de table as new representatives were present.

Minutes and Matters Arising from the meeting held at Victoria Hotel, Stavanger on 18 September 2008

Actions from the meeting had been extracted from the minutes and listed at the end together with them being copied to the e mail accompanying the minutes.

GP had distributed letter to ECHA with minutes together with the project presentation and human health and environmental exposure matrices.

GP had requested final comments from EOSCA Members regarding chemical use/handling scenarios spreadsheet. These had been forwarded to BMT Cordah

GP had started to update website.

Production and Drilling Fluids Sub group chairs had provided data of real substances for validation of the ES model.

GP had distributed the presentation of the Norwegian Parliamentary Ombudsman's decision with minutes of meeting and the translation of the Norwegian Parliamentary Ombudsman's decision when received from lawyers.

Action: GP to finish updating website.

The membership accepted the minutes as a true and accurate account of the meeting.

1 Downstream User Exposure Scenarios Project Final Report

Nik Robinson of BMT Cordah gave a presentation, which will be distributed with these minutes, and a demonstration of the model developed to generate exposure scenarios. The model is Excel spreadsheet based and takes into account both human health and environmental exposure. A number of small tweaks are required for the model and the "final report".

Action: GP to distribute ES project presentation with minutes.

2 Election of New Members

Richard Strange of Aubin Ltd and Kevan Hatchman of the McIntyre Group gave presentations in support of their applications to join EOSCA. 25 Members present voted unanimously for both companies to become Members.

3 Reports from National Bodies

UK

IS reported that there had not been a CWG meeting since that held on the 10 September, the next meeting being due in January.

Confidentiality

IS reported that a letter from CEFAS regarding REACH and Substances of Very High Concern (SVHC), had been issued with specific information regarding product composition. A preview of this letter had missed the fact that information of two products, not of EOSCA member Companies, had been divulged. It was intended that this be taken up with CEFAS/DECC to prevent any future such disclosures.

Prospect of Substitution Warnings on CEFAS Website

EOSCA has been invited to a meeting with CEFAS/DECC later in December to discuss the intention to publicise substitution warnings against products on the CEFAS website. There was discussion raising a number of comments including that this would encourage choosing products from a hazard basis only and that it could lead to skewing of the marketplace. It culminated with a show of hands indicating unanimous support of those present against such publication. These points will be taken to the meeting. It was agreed that Cliff Paterson of Halliburton would also attend the meeting which will be held in Aberdeen.

Norway.

There were no significant activities to report from Norway.

It was still unclear if the 3 tonnes limit wrt closed systems refers to the volume of the closed system or the consumption when “topping up”. Some Members had attended a presentation in October by Novatech regarding CHEMS2 which is due to be available by mid 2009. GP had drafted a formal response to Novatech expressing concern about the potential cost increase for some suppliers.

Action : GP to send letter to Novatech.

A note about how substances/ products with “invalid” CAS numbers would be dealt with in future within CHEMS had been received but further clarity regarding what was meant by invalidity was required before comments can be formally made

Action : EOSCA “Norway” to get further information regarding invalidity of CAS Nos.

Netherlands

Ton Maas gave a “short” summary of issues from the Netherlands.

Chemical Hazard Units (CHU)

The Dutch Regulator will be sending a formal response to EOSCA regarding their comments made on this issue. It was essentially resolved.

Good Laboratory Practice (GLP)

SodM have indicated that they will accept test data at present even though it may not be possible to demonstrate fully that it complies with current GLP practice. Future test results will be required to demonstrate much more rigorously that they do comply with current accepted standards. A timetable similar to REACH has been set out indicating future requirements regarding GLP for new test data with all “non-GLP reports” being phased out by 2013.

4 REACH Sub Group feedback

Sub Group chair Steve Groome outlined the next steps regarding the ES project. The tool will need to be “tested” will real examples and the results compared with models coming out of CEFIC. There may be requirement for updates as REACH Guidance evolves.

Consortia

A meeting of the Production Chemicals sub group had been held in Aberdeen in November where the possibility of setting up a consortium for Oilfield Chemicals was again revisited. Paul Henson and Dick Weare of Baker Petrolite outlined the outcome of that meeting. It was suggested that individual companies should look at the pre-SIEFs for the substances that they supply with a view to seeing how many other EOSCA Member Companies may be involved. If there were reasonable numbers then consortia arrangements might be useful. Members were asked to consider what a consortia might cover and to forward ideas and comments to GP who would act as an independent third party and who might be able to assess how much potential common interest there was. The November meeting had discussed a number of possible funding arrangements including that of EOSCA providing

“seed corn” funding for a pre-consortia which would be repaid to EOSCA if a consortium was finally set up as a legal entity. The overall driver would be one of cost saving and simplification for Members.

Action: Members to check preSIEFs for other EOSCA Members to consider whether an EOSCA consortium would be beneficial. Members to advise GP as appropriate.

Pre-Candidate List

16 substances have been nominated to be of very high concern (SVHCs) to the extent that that they should be put on the first REACH candidate list for authorisation.

5 Proposals for OIC

OIC 2009 will be held 16 – 20 March in The Netherlands. No formal papers were suggested at this stage but as always GP will keep track of documents as they are posted on the OSPAR website with a view to responding on any relevant issues as they arise.

Action : GP to track papers for OIC and respond accordingly.

PLONOR List

Just prior to the meeting GP had received notice of extra substances for which data was required to justify staying on the PLONOR list and which “industry” was being asked to help provide.

Substances already “Allocated” to EOSCA	Additional Substances “Allocated” to EOSCA
Ammonium bisulphite	Carboxy methyl hydroxy ethyl cellulose
Ammonium sulphite	Causticized lignite
Isoascorbic acid	Cellulase
Sodium pyrophosphate (Na ₄ P ₂ O ₇)	Hemicellulase
Ammonium acid phosphate / phosphoric acid, ammonium salt (NH ₃ .xH ₃ PO ₄)	Ethyl cellulose
	Ferric sulphate
	Lactose

Action: Any Members willing to provide data to justify keeping any of these substances on the PLONOR List to inform GP.

6 Financial Statement/ Membership Subscriptions

A summary of the financial situation had been given in the preceding AGM.

7 Dates of Next Meeting

Dated proposed for Members meetings in 2009 were agreed as

26 March	in Netherlands
11 June	in Aberdeen
17 September	in Stavanger
3 December	in TBA possibly Copenhagen

Post meeting Note

Whilst it is to be confirmed the next meeting will be at the Golden Tulip Leiden Centre, Leiden, Netherlands starting at 10.00am. From Schiphol take the train left to Leiden instead of right to Amsterdam.

8 Action List

GP to finish updating website.

GP to distribute ES project presentation with minutes.

GP to send letter to Novatech.

EOSCA “Norway” to get further information regarding invalidity of CAS Nos.

Members to check preSIEFs for other EOSCA Members to consider whether an EOSC consortium to be beneficial. Members to advise GP as appropriate.

GP to track papers for OIC and respond accordingly.

Any Members willing to provide data to justify keeping any of these substances on the PLONOR List to inform GP.

Members	Representative	Attended
Akzo Nobel Chemicals	Carl Haux	
Albemarle UK Ltd	Anne Wardell	apologies
Baker Hughes Drilling Fluids	Paul Shearer	
Baker Petrolite	Paul Henson	
Baker Petrolite	Dick Weare	
BASF Construction Polymers	Gregor Keilhofer	apologies
BWA Water Additives	Alastair Scholl	
BJ Services AS	Linda Aadnoy	
Castrol	Susannah Linington	apologies
CECA SA	Philippe Leconte	
CECA SA	Arnaud Jourdy	
Champion Technologies	Ian Still	
Clariant Oil Services Scandinavia AS	Phil McWilliams	
Cognis	Nadja Herzog	
Cognis	Heinz Müller	
ConocoPhillips	James Matheson	
Dow	Florence Meyer	apologies
Dow Corning Europe SA	Laurent Godefroid	
Dow Corning Europe SA	Sami Belkhiria	
Dow Corning Europe SA	Susan Toms	
Drilling Specialties Company	Vicente Santa Cruz	apologies
Elementis Specialities Rheox	Mike Cowan	
EOSCA Executive Secretary	Graham Payne	
FIS Chemicals Ltd	Tom Cummings	apologies
Halliburton	Arantxa Castanares	
Houghton plc	Paul Smith	apologies
Huntsman Surface Sciences	John Adamson	
Ineos (ex Innovene)	Jose Toye	
Kelco Oil Field Group	Ton Maas	
Lamberti	Mattia Ossola	
Lubrizol H Ltd	Dave Cressey	apologies
MI SWACO	Joanne Galvan	apologies
Multichem	Alan Clemmit	
Nalco	Chris Malin	
Nalco	Lawrence Walbrugh	
Petrochem Carless	Ian Nunn	apologies
Rhodia UK Ltd	Steve Groome	
Rhodia UK Ltd	Benoît Fraysse	
Roemex Ltd	Henry Craddock	apologies
Rohm & Haas (UK) Ltd.,	Chris Mertens	
Schlumberger	Rene Vollebregt	
Scomi Oiltools (Europe) Ltd	Carol Gray	apologies
SIP Ltd	Glen Cockroft	
Tetra Technologies	Graeme Petrie	apologies
Thermphos	M.Th. (René) de Kok	
Weatherford	Tony Haslegrave	
Associate Members		
Chemex International plc	Dominic Sacker	
Opus Plus Ltd	Jane Laud	
Opus Plus Ltd	Alan Dundas	
STL Ltd	Neal Rowlands	
STL Ltd	Angela Sharples	
Prospective Members		
Aubin	Richard Strange	
Mcintyre	Kevan Hatchman	